

Waranga Boat Club Inc.

Code of Conduct Declaration

PURPOSE

To ensure that all Members have a very clear understanding of the behaviour that is expected from everyone and to make it clearly understood that breaches of these codes will result in disciplinary action. All Members of the Club shall be bound by this Code of Conduct.

Members have a right to:

1. Be treated fairly, equally and with respect by the Club, its Committee, Members and Members guests.
2. Socialise in an environment free from all forms of harassment and discrimination.
3. Privacy and confidentiality concerning records, documentation and any other communication containing a Member's personal information, unless consent is otherwise provided.
4. Be informed and actively involved in all Club activities and offerings.
5. Voice their opinions, requirements and suggestions to the Committee.

Members must:

1. Sign the Club Code of Conduct annually and/or at time of joining the Club. Code of Conduct to be emailed to the Secretary at the time of payment of annual fees. Club access will be denied until receipt of signed Code of Conduct
2. Ensure their guests comply with the code of conduct
3. Not have unaccompanied guests at the Club
4. Not lend Club FOB's and/or keys
5. Comply with the Clubs By-Laws, including but not limited to section 8 on Safety and Environment
6. Maintain respectful and appropriate relationships with all Members and guests
7. Promote the positive aspects of the Club
8. Never use offensive language or behaviour towards another Member or engage in sledging or bullying of any Member
9. To always act as a role model and ambassador for the club
10. Never behave in a manner that would damage the reputation of the Club or bring the Club into disrepute
11. Adhere to smoke-free laws whilst at the Club
12. Adhere to and support the Club Rules, by-laws and policies
13. Notify the Secretary of any changes of details pertaining to Membership eg address, email, mobile number, category and type of membership etc
14. Report any inappropriate behaviour of a member to the Secretary via email for action and follow up
15. Not consume alcohol at any Club meetings
16. Supervise children under their responsibility
17. Comply with all statutory responsibilities associated with their activities (Marine, VicRoads laws etc)

18. Drive at or below 10 Kms on Club property
19. Clean Club grounds and facilities and areas they use and occupy: eg Club grounds, BBQ's, clubrooms etc including the removal of rubbish to the skips
20. Always keep noise levels to a publicly acceptable level. If you are requested by a Member to reduce noise levels, you must comply
21. Observe a midnight curfew for noise, this includes music, voices etc
22. Adhere to Country Fire Authority (CFA) regulations. Fires are permitted in a Committee approved fireplace from 1st March to 30th November
23. Ensure that fires are only lit in Committee approved fireplace and must not be left unattended and are to be extinguished before leaving Club grounds
24. Not attend the club on CFA declared code red days. The Club will be closed to all Members
25. Secure all outdoor personal items in adverse weather and prior to leaving the Club grounds
26. Not tow yachts through Club grounds with masts erected beyond boat ramps and storage sheds
27. Protect the environment and Waranga basin. No dumping of rubbish, fuels, toxins, pollutants etc on Club grounds or the Waranga basin.

Breaches of this Code of Conduct

The inappropriate behaviour of any Member or the Members' guest will be investigated in accordance with part 3 division 2 of the Waranga Boat Club Rules.

An appropriate course of action will be taken by the Committee in accordance with the Rules, which may include a reprimand, suspension or revocation of membership.

Unaccompanied guests at the Club and the lending Club FOB's and/or keys, will result in automatic suspension of Membership.

**I have read and agree to abide by the Code of Conduct.
I understand a breach any of the codes will result in disciplinary action.**

Member Name	Member Signature	Date

Office Use Only
Form Entered on Data Base
Form Uploaded to Member profile.